

Post-Abortion Leader's Checklist

State Date of Bible Study: _____

Bible study #: _____

Leader 1: _____

Leader 2: _____

Name of Study Used: _____

Pray and ask for prayer.

Find a co-leader and set a date for the bible study to begin.

Five weeks out from the date, complete the following steps:

- Send letter to pastors and copy of flyer for the class.
- Contact referrals (those women referred from counselors)
- Check with Volunteer Coordinator at the local center to see if any new volunteers are required to attend the Bible Study
- Check previous list of those who were invited in the past but haven't been able to attend a study

Four to two weeks out – Speak to and send the “Pre Lesson for Recovery Class Participants” form to those that may be interested in attending. Use the “Pre-Lesson” form to interview over the phone or in person. Make an effort to have a friendly conversation, in which you are building trust and showing the love of Christ while gathering information to help prepare for the group. Remember, they may not be familiar with the organization. Explain the Recovery class to them, the fact that they will have homework, etc. Give them the date and time and if appropriate, ask them to pray about attending. Set a time to get back in touch with them.

Two to one week out – Send a written reminder with directions to the location of the study.

One week out – Follow up with an encouraging phone call to each participant.

First meeting:

- Arrive early to meet with co-leader and pray for the group.
- Have nametags and sign in sheet ready. Pass around the directory for them to provide their information.
- Give out paperwork to attendees that include: Post-Abortion Intake Form, Support Person Letter, Statement for the Recovery Group, a copy of Her Choice to Heal and the recovery guide.

Last session: Have attendees fill out the Recovery Class Group Evaluation form and turn in before leaving.